

Step 1: Login

1. Type your User Name & Password
2. Click: "Login"



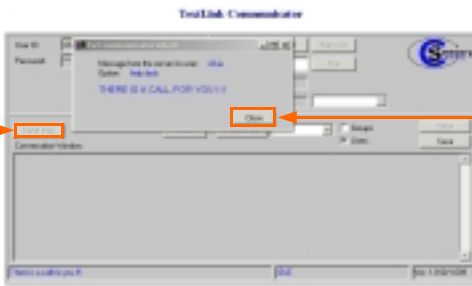
Step 4: Make a Call

1. Type tel. number in the Dial number box
2. Click: "Dial"



Step 2: Answer a Call

1. Click: "Close" and "Answer"
2. Click: "Send msg" (pre-stored message)



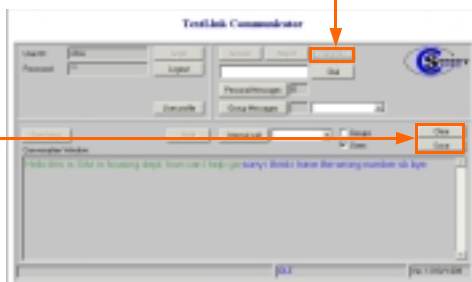
Step 5: Transfer a Call

1. Make sure user window is ticked
2. Select user from the drop down menu
3. If user is logged in click: "Transfer call"



Step 3: Ending the Call

1. Click: "Hang Up"
2. Click: "Save" or "Clear"



Step 6: Internal Call

1. Make sure user window is ticked
2. Select user from the drop down menu
3. If user is logged in click: "Internal call"

